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Principal: Mrs Anne Davis

Heath Lane Dartford Kent DA1 2LY

14th January 2021

Dear Parents/Carers

## Time Table Changes - please read carefully

I am writing to you to inform you about the change to our school timetable, moving it back to a one week timetable from Monday 18th January 2021.

As you know I wrote to you on 23rd November 2020 to inform you that one of the measures we were taking, to ensure we were COVID safe, was to move two a 2 week timetable with double lessons in the mornings. The key rationale behind this was to ensure that there was less student and staff movement around the site and to support us to maintain our year group bubble areas.

With the move to a national lockdown and remote learning for a period of time, we have reviewed this and decided that until we return to a full opening, we will be moving back to our original **one week timetable** with lessons of an hour long. There are a number of reasons for this decision but primarily teaching and learning will be more productive in blocks of one hour. We recognise that for many students two hours is a large block of time to focus on one particular subject and that having a greater variety of subjects when working at home or online will improve student concentration and engagement levels. This move will also allow students to see more teachers and have more interactions with different staff and students throughout the day.

We will be resending your child their timetable with the details of their lessons starting on Monday 18th January 2021. The subjects and Google Classroom codes will all be the same and overall contact time will stay the same for each subject. Please encourage your child to use this timetable to ensure that they are completing the right work at the right time.

To confirm the times of the lessons/day please see below

9.40am 8.40am -Lesson 1 Lesson 2 9.40am -10.40am 10.40am -11am Break 12noon Lesson 3 11am 1pm 12noon Lesson 4 1.30pm 1pm Lunch 2pm Tutor time 1.30pm 3pm Lesson 5 2pm

Yours sincerely

Anne Davis Principal

