



Midday Meals Supervisor

Salary £12.71 per hour

We are looking for a Midday Meals supervisor to join our existing team as soon as possible. You should be reliable and punctual and have good communication skills. Your hours of work will be 12.30 - 2pm Monday to Friday in term time, 38 weeks a year.

Prior experience in working with secondary school age students would be an advantage, however full training will be provided, the role will include:

- To ensure the safety, general welfare and conduct of pupils during the midday break period.
- To assist school and catering staff with basic cleaning and general duties in and around dining areas.
- To supervise pupils in designated areas of the school during the midday break and to ensure their safety, welfare and general conduct through appropriate application of the school's policies and procedures.
- To establish safe and appropriate behaviour by effective intervention or referral to senior staff.
- To supervise the movement of pupils to and from dining areas, including any personal hygiene requirements.
- To maintain good order in dining areas.
- To assist pupils, where necessary, with the collection of food and return of trays, or other items to the service counter.
- To assist in the clearance of any spillages and wiping down, clearing or resetting of tables, as appropriate.
- To assist in the setting up and removal of furniture where necessary.
- To take any immediate action to attend to illness or accidents by carrying out minor first aid and summoning relevant assistance.
- To report any unauthorised visitors on school premises.
- To complete any documentation required by the school in relation to incidents occurring during the lunchtime break period and to participate in review meetings, as required.

If you would like more information please contact the email address below. An application form is available on our website www.dstc.kent.sch.uk. Completed forms should be emailed to Suzie Wells (swells@dstc.kent.sch.uk) or posted to the address above.

We are committed to safeguarding and promoting the welfare of all our students. You are advised that any post that is classed as a regulated activity is subject to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020 and therefore will be subject to an Enhanced Disclosure Application to the Disclosure and Barring Service (DBS). Please be aware that in order to comply with Keeping Children Safe in Education, an online recruitment check will be carried out on all shortlisted candidates.

